

January 13, 2015

At a regular meeting of the Board of County Commissioner, Washington County Colorado, held at the Courthouse in Akron CO on the 13th day of January 2015, there were present:

David Foy, Chairman	present
Terry Hart, commissioner	present
Lea Ann Laybourn, commissioner	present
Garland Wahl, clerk of the board	present
Peter 'Larry' Vana, county attorney	present

Judge Carl McGuire swore in Larry Griesse, Assessor; Garland Wahl, Clerk and Recorder; Terry G. Hart, Commissioner District #1; Cheryl Kraich, Coroner; Jon Stivers, Sheriff and Debi Cooper, Treasurer at 8:30 a.m. for four year terms.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Hart to approve the **Agenda with additions**. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Hart and duly seconded by Commissioner Laybourn to approve the **Schedule of Bills for the County** from the General, Road and Bridge, Health Care, TV Translator, Landfill, Capital Expenditure, and Justice Center, payables for January 13, 2015 with a value of \$111,540.51. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Hart to approve the **Schedule of Bills for the Nursing Home** for January 13, 2015 with a value of \$14,802.49. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Hart and duly seconded by Commissioner Laybourn to approve the **Schedule of Bills for Pioneer Haven** for January 13, 2015 with a value of \$1290.40. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Hart to approve the **Minutes of January 6, 2014**. On roll call vote, all votes being yes, the motion passed.

Brenda Rhea, **Nursing Home Administrator**, reported there are 32 and 3 Medicare residents today. Rhea met with John Gardner, Yuma District Hospital, to discuss the contract for therapy at the Nursing Home. Prices increased a little.

Rhea checked with the Licensing and Contracts manager, State Board of Nursing about minimum age. She was told that Nurses Aid Act doesn't have stated a minimum age for training. Other State and Local Agencies may have minimum age requirements. Rhea would like to hire some high school students and would like them to be 16 years of age or older.

Rhea said she has some good news. She has been talking to PointClickCare. They have a computer system that does the electronic medical records, MDS, and billing care tracer all in one system. These systems are located in 17,000 Nursing Homes. The cost will be a little higher than what we are paying now.

Rhea said she doesn't like the new way medications are dispensed to the residents. They are in packets per resident and if we are instructed to hold one of the medications for a day or two there is not an easy way to know which medication we are to hold. Rhea would like to see one medication in an individual packet. Packer stated this is an FDA issue that has been passed down to pharmacies. Packer stated it isn't that big of a deal that more mistakes were made when medications were dispensed by Nursing Home personnel. Packer reviewed the contract with the Yuma District Hospital for physical therapy and occupational therapy for 2015. Packer said the dates weren't changed and there are a lot of typos in it. Rhea will send the contract back to the Yuma District Hospital for corrections tomorrow.

Commissioner Hart asked whose responsibility it is to transport a Nursing Home resident to an appointment. Rhea stated they have transported residents to appointments in Fort Morgan, Brush, Sterling and Yuma. Hart asked about an appointment in Denver. Commissioner Foy suggested using County Express to transport residents to doctor appointments.

It was moved by Commissioner Laybourn and duly seconded by Commissioner Hart to allow the chairman to sign the **Commissary Agreement for Mustache Brothers** to use the kitchen at the Event Center for the year of 2015. On roll call vote, all votes being yes, the motion passed.

It was moved by Commissioner Hart and duly seconded by Commissioner Laybourn to allow the chairman to sign the **Designation of Representative to County Health Pool** designating Donna Morris and Christopher Packer as the designated representatives. On roll call vote, all votes being yes, the motion passed.

Chris Packer, County Administrator Report:

- Commissioners signed Leave Request for Packer to take Thursday (1-16-15) afternoon off.
- I did a time study of Jim Evans without Jan. 2015. He turned in 393 hours for February 2-14 through December 2014. I did keep Justice Center and Sheriff separate. Evans put in a new firewall system for the new phone system to work.
- The maintenance personnel are pulling wires for the new phone system. A program install will have to be redone in the basement.
- Sheriff Stivers discussed a Capital Request to replace a skillet in the kitchen that is broken. To fix the problem it will cost around \$1100 and it might last a year but it is rusted out underneath. I have a quote from Trinity for a new one that would cost \$13,500 to \$15,000. The quote from Cook is \$13,900 and it doesn't come with a motor list or security. Stivers asked if the Commissioners want him to fix it or replace it. Commissioner Foy asked how long it would take to get it here. Commissioner Laybourn asked if there were funds in the budget to cover it. Stivers said yes. Stivers said he would negotiate for a better price and the freight. There have had a lot of problems from day one with that skillet. It is 12 years old. Packer asked about

doing something like the lease purchase on the dishwasher. Stivers stated that on a lease purchase it brings the cost of inmate meals up but he will check it out. Commissioner Foy gave him instructions to get it done. Packer instructed Stivers to take it out of the capital line for the Justice Center as long as it doesn't go over \$16,000. A Request for Capital Expenditure will need to be filled out next week. Hottinger, maintenance manager at the Justice Center, likes what Trinity is offering

It was moved by Commissioner Laybourn and duly seconded by Commissioner Hart to sign papers next week to purchase a **new skillet for the Justice Center kitchen** not to exceed \$16,000. On roll call vote, all votes being yes, the motion passed.

Chris Packer, County Administrator Report continued:

- We should receive word about the Weinberg grant today or tomorrow. We are set to close market on January 29, 2015 – keep your calendars clear that day.
- Packer said he was disappointed in the low turn out to the scheduled meetings to discuss the new step and grade and pay increases for employees. I will meet with Road and Bridge District 1 and 2 tomorrow (1-14-15) and District 3 Thursday (1-15-15).
- Commissioner Foy said he was asked by Jerry Starlin about not receiving a payment last year for gravel from the Starling Pit. Foy will check with Finance for an update. Starlin also asked about the Nursing Home. Foy told him we are closer than we've been but it could still be sometime before we have answers. Phipps, Jeff Jensen, or Chris Packer are the only ones authorized to tell us what to do about the new Nursing Home.
- There are documents in online packet about the landfill. I'll get Val Foutz to go over it with you. The figures Foutz has are different than the treasurers. The Audit is done from the Treasurer's report. We are going to try a new method of bookkeeping of the landfill that balances on a weekly basis.

Val Foutz, Zoning Official presentation:

It was moved by Commissioner Hart and duly seconded by Commissioner Laybourn to approve **Special Transport Permit- Not Drilling Rig (TP15-1) for Perkins Specialized Transportation Contracting** to travel down county roads. On roll call vote, all votes being yes, the motion passed.

Glosson annexation hearing will be January 26 at the Town of Akron meeting.

I'm reminding you to write a letter to the Public Utilities Commission about the Railroad Crossing at Messex.

The County Attorney will be adding another procedure to the errata list Resolution 46-2015 to address accounts in arrears for at least six (6) months at the Washington County Landfill may be written off as a non-collectible debt.

Commissioner Hart stated that contracts signed by contract employees had minor changes made to them after they were signed to correct grammatical errors.

Minutes of the Annual Reorganization Meeting
of the Board of County Commissioners of Washington County, Colorado
January 13, 2015

The **Regular Annual Reorganization Meeting** was called to order by David Foy, Chairman Board of County Commissioners, on the 13th day of January, 2015, in the Courthouse in Akron, Washington County, Colorado, in accordance with the annual procedure of the Board of County Commissioners to reorganize the County in January of every year by an "Annual Reorganization Meeting of the Board of County Commissioners of Washington County, Colorado".

1. Roll Call: Thereupon, Chairman David Foy requested Garland Wahl, County Clerk and Recorder, to call the roll of the Members of the Board of County Commissioners. Garland Wahl, Clerk and Recorder, called the roll of the Members of the Board of County Commissioners and reported that the following Commissioners were present:

Terry G. Hart, Commissioner – District #1
David Foy, Commissioner – District #2
Lea Ann Laybourn, Commissioner – District #3

Chairman David Foy declared a quorum of Commissioners present, the meeting duly called and legally convened and ready to transact the business of the County in accordance with the Agenda, which has previously been prepared and duly posted by the County Clerk and Recorder.

Thereupon, Chairman David Foy requested the County Clerk and Recorder to call the roll of the Elected Officials and Department Heads present. The County Clerk and Recorder reported the following persons present:

Terry G. Hart, Commissioner – District #1
David Foy, Commissioner – District #2
Lea Ann Laybourn, Commissioner – District #3
Garland Wahl, Clerk and Recorder
Peter Lawrence Vana III, County Attorney
Val Foutz, Assistant to the Board of County Commissioners
Chris Packer, County Administrator

2. Organization of the Board of County Commissioners for the Next Ensuing Year:

Resolution 01-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy that **Terry G. Hart** serve as **Chairman**, and **Lea Ann Laybourn** serve as **Chairman Pro-tem** for the Board of County Commissioners until the next reorganization of the Board.

On roll call vote, all votes being yes, the resolution was adopted.

Whereupon Commissioner Hart assumed the Chairmanship and the meeting continued as follows:

Resolution 02-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy that Garland M. Wahl, pursuant to C.R.S. 30-10-402 and 405, shall be, in and for her County, **Clerk of the Board of County Commissioners.**

On roll call vote, all votes being yes, the resolution was adopted.

Chairman Hart declared the Board of County Commissioners duly organized and ready to transact the business of this Regular Annual Reorganization Meeting.

3. Authorized County Signature: The next item of business to come before the Board of County Commissioners was the matter of authorizing a member or members of the Board of County Commissioners to execute and deliver legal documents on behalf of the Board of County Commissioners.

Resolution 03-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that Terry G. Hart, as Chairman of the Board of County Commissioners, is, pursuant to C.R.S. 30-10-308, appointed, authorized and directed to execute and deliver **all legal documents and sign all County orders** on behalf of the Board of County Commissioners and the County of Washington, Colorado, his signature to be attested to by Garland M. Wahl, County Clerk and Recorder, with the Seal of the County being placed thereon.

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 04-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that in the absence of Terry G. Hart, as Chairman of the Board of County Commissioners, **Lea Ann Laybourn, as Chairman Pro Tem** is, pursuant to C.R.S. 30-10-308, appointed, authorized and directed to execute and deliver all legal documents and sign all County orders on behalf of the Board of County Commissioners and the County of Washington, Colorado, her signature to be attested to by Garland M. Wahl, County Clerk and Recorder, with the Seal of the County being placed thereon.

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 05-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that in the **absence** of Garland M. Wahl, as Clerk and Recorder, a **deputy** from her office pursuant to C.R.S. 30-10-405, will **serve as Clerk of the Board of County Commissioners**, and is appointed, authorized and directed to attest to the signature of Terry G. Hart or in his absence, Lea Ann Laybourn, on legal documents and County orders executed and delivered by them on behalf of the Board of County Commissioners and the County of Washington, Colorado.

On roll call vote, all votes being yes, the resolution was adopted.

4. Setting Regular Meeting Dates; Special Meeting Requirements:

Chairman Hart did declare that the next item of business was to set the regular monthly meeting dates where in addition to a specific matter the Board of County Commissioners could consider any and all other County business which might come before a regular meeting of the Board of County Commissioners.

Resolution 06-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that the **regular monthly meetings of the Board of County Commissioners** for Washington County as required to be published by C.R.S 30-10-303 for the calendar year 2015 shall be as follows:

Commissioner Meetings for 2015	Elected Officials/ Department Head Meetings
	At time posted in the agenda, dates subject to change
January 6, 13, 20, 27	None
February 3, 10, 17, 24	10th
March 3, 10, 17, 24, 31	None
April 7, 14, 21, 28	14th
May 5, 12, 19, 26	None
June 1, 9, 16, 23, 30 (CCI Summer Conf. 6/1-6/3), (Primary 6/23) (6/1-Meet briefly to approve bills)	9th
July 7, 14, 21, 28	None
August 4, 11, 18, 25	11th
September 1, 8, 15, 22, 29	None
October 6, 13, 20, 27	13th
November 3, 10, 17, 24, (Election Day 11/3)	None
December 8, 15, 22, 29 (CCI Winter Conf. 11/30-12/2) (11/30-Meet briefly to approve bills)	15th
January 5, 2016 (Review reorganization document)	

These dates and times are subject to change. All meetings are held in the Commissioner's Meeting Room and / or Old Courtroom unless otherwise posted. Any and all business which might come before the Board of County Commissioners shall be considered on and during any one of the above designated days. The Board may meet with the Elected Officials separately/or concurrently with the Department Heads. Public Notices of meetings and agendas are posted on the south door of courthouse, 150 Ash Ave, Akron, CO.

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 07-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to establish the following **hours that Washington County Courthouse Offices** will be open to the public for calendar year 2015. The hours shall be between 8:00 a.m. to 4:30 p.m. Monday through Friday, with the exception of holidays as set forth hereinafter.

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 08-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that pursuant to C.R.S. 30-10-303(2) the Board of County Commissioners may hold **special or emergency meetings** at the call of the Chairman of the Board after giving at least 24 hour notice to all members of the Board, to the public, and posting notice on the south courthouse door.

On roll call vote, all votes being yes, the resolution was adopted.

5. Review Official Bonds:

Chairman Hart did declare that the next item of business to come before the Board of County Commissioners was the matter of reviewing the required official bonds of the county treasurer, sheriff, coroner, county assessor, county clerk and recorder and county surveyor and all other official bonds given by any county officer, as required by law pursuant to C.R.S. 24-13-105. The Board of County Commissioners did find and determine that the use of the phrase "first day of each term", for the purpose of this Resolution, does mean the annual reorganization meeting held on the second Tuesday of January. The Commissioners have decided that the county will purchase crime insurance coverage in lieu of bonds.

The requirement of the County Commissioners Bond is set forth under the provisions of C.R.S. 30-10-311, 312 and 313. Pursuant to C.R.S. 30-10-311(2) in lieu of the bond required in 30-10-311(1) this section, a county may purchase crime insurance coverage on behalf of the county commissioners to protect the people of the county from any malfeasance on the part of the commissioner while in office.

The requirement of the Clerk and Recorder Bond is set forth under the provisions of C.R.S. 30-10-401. Pursuant to C.R.S. 30-10-401(2) in lieu of the bond required by 30-10-401(1) of this section, a county may purchase crime insurance coverage in an amount not less than ten thousand dollars (\$10,000) on behalf of the clerk to protect the people of the county from any malfeasance on the part of the clerk while in office.

Every County Clerk and Recorder shall as Registrar of Titles follow the bond requirements as set forth in C.R.S. 38-36-109 and 110. Pursuant to C.R.S. 30-10-110(2) in lieu of the bond required in 30-10-311(1) of this section, a county may purchase crime insurance coverage on behalf of the Clerk and Recorder to protect the people of the county from any malfeasance on the part of the Clerk and Recorder while in office.

The requirement of the Examiner of Titles as set forth in C.R.S. 38-36-113 shall give a bond in such amount and with such sureties as shall be approved by the judge of the district court. The bond shall be in the amount of \$50,000. A copy of the bond shall be entered upon the records of said court and the original shall be filed with the registrar.

The requirement of the County Sheriff Bond is set forth under the provisions of C.R.S. 30-10-501 and 502. Pursuant to C.R.S. 30-10-501(2) in lieu of the bond required by 30-10-501(1) of this section, a county may purchase crime insurance coverage in an amount not less than ten thousand dollars

(\$10,000) on behalf of the sheriff to protect the people of the county from any malfeasance on the part of the sheriff while in office.

The requirement of the County Coroner and any Deputy Coroner Bond is set forth under the provisions of C.R.S. 30-10-601. Pursuant to C.R.S. 30-10-601(1)(a)(1.5) in lieu of the bond required by 30-10-601(1)(b) of this section, a county may purchase crime insurance coverage in an amount not less than twenty-five thousand dollars (\$25,000) on behalf of the coroner to protect the people of the county from any malfeasance on the part of the coroner and any deputy coroner while in office.

The requirement of the County Treasurer Bond is set forth under the provisions of C.R.S. 30-10-701. Pursuant to C.R.S. 30-10-701(2) in lieu of the bond required by 30-10-701(1) of this section, a county may purchase crime insurance coverage on behalf of the treasurer to protect the people of the county from any malfeasance on the part of the treasurer while in office.

The requirement of the Public Trustee Bond is set forth under the provisions of C.R.S. 38-37-102(2). Pursuant to C.R.S. 38-37-102(4) in lieu of the bond required by 38-37-102(2) of this section, a county may purchase crime insurance coverage on behalf of the public trustee to protect the people of the county from any malfeasance on the part of the public trustee and his or her employees.

The requirement of the County Assessor Bond is set forth under the provisions of C.R.S. 30-10-801. Pursuant to C.R.S. 30-10-801(2) in lieu of the bond required by 30-10-801(1) of this section, a county may purchase crime insurance coverage in an amount not less than ten thousand dollars (\$10,000) on behalf of the assessor to protect the people of the county from any malfeasance on the part of the assessor while in office.

Resolution 09-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy that having authorized and purchased **crime insurance coverage** as allowed by the foregoing statutes as delineated hereinabove, for the elected and other appropriate officials of Washington County, and having reviewed same by this Board on this date as required by C.R.S. 24-13-105 subject to approval by the District Court as required by C.R.S. 24-13-107; the Board of County Commissioners, pursuant to the provisions of C.R.S. 24-13-105, has been satisfied that said insurance coverage meets the sufficiency of the official bond requirements of the County Commissioners, Clerk and Recorder, Registrar of Titles, Sheriff, Coroner, Treasurer, Public Trustee and County Assessor, and does by these present, find and determine that each of the insurance coverage in lieu of Bonds of these County officials does meet the requirements of the specific statute related to each bonding requirement of the respective official and that each case they have has been reviewed pursuant to the provisions of C.R.S. 24-13-107, and that the insurance coverage is severally and legally sufficient. The Clerk and Recorder of Washington County shall record this Resolution in the records of the County Clerk and Recorder and shall make entry to the records of the Board of County Commissioners noting the Board's authorization and approval to purchase insurance coverage in lieu of Bonds of the respective County Officials, all as set forth under the provisions of C.R.S. 24-13-117.

On roll call vote, all votes being yes, the resolution was adopted.

6. Employment of County Personnel and Special Personnel Appointments: The next item of business was the matter of the employment of county personnel and the appointment of individuals to serve the interests of Washington County. The Board of County Commissioners did review the present list of county employees and current appointments of county personnel. After this matter was fully discussed, the Board took the following action.

Resolution 10-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that the following persons be **appointed to serve the following positions**. Pursuant to C.R.S. 30-11-107(1)(n), and as otherwise noted hereinafter, these individuals shall serve at the pleasure of the Board with a salary and benefits to be determined by the Board as set forth within appointment contracts which are concurrently approved by adoption of this resolution. Said appointees may be removed with or without good cause shown by action of the Board.

Peter Lawrence Vana III	County Attorney
Madeline Meacham	Assistant County Attorney /Privacy Officer
Steven Furman	Assistant County Attorney-Human Services
Rayann Brammer	Assistant County Attorney-Human Services
Jay Brammer	Assistant County Attorney-Human Services (C.R.S. 30-11-118)
Jason Lockard	Road Supervisor District #1 (C.R.S. 43-2-111 (1)
Jason Lockard	Road Supervisor District #2 (C.R.S. 43-2-111 (1)
Steve Williams	Road Supervisor District #3 (C.R.S. 43-2-111 (1)
Tony N. Wells	Ambulance Director (C.R.S. 30-11-107(1)(n)
Richard Agan	Human Services Director (C.R.S. 26-1-117)
Vacant	Landfill Supervisor
James McCracken Sr.	Veterans Service Administrator (C.R.S. 30-11-107(1)(n)
Chris Packer	Budget Officer (C.R.S. 29-1-104)
Mike McCaleb	Emergency Management Director
Vacant Jail Commander	(C.R.S. 30-11-107 (1)(n)
Brenda Rhea	Nursing Home Administrator (C.R.S. 30-11-107 (1)(r)
Donna Morris	Financial Director (C.R.S. 30-11-121)
James McCracken Sr.	Facilities Service Manager
Vacant	Fair Manager (C.R.S. 35-65-112)
Val Foutz	Assistant to Board of County Commissioners (C.R.S. 30-11-107(1)(n)
Val Foutz	Planning & Zoning Official (C.R.S. 30-28-124.5 (2)(b)
Chris Packer	County Administrator /Health Care Coordinator (C.R.S. 30-11-107(1)(n)
Gary C. Peterson	FPN Washington County Clinic (C.R.S. 30-11-107(1)(n)
Ron Kraich	Pest and Weed Control District Manager (C.R.S 35-5-106)
Anne M. Korbe	County Surveyor per appointment by Resolution 70-2011 (C.R.S 30-10-904)

On roll call vote, all votes being yes, the resolution was adopted

Resolution 11-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy that the following **persons are employed by the County as County personnel**, being appointed at will and subject to the Washington County Personnel Policies and Procedures Manual as heretofore adopted by the Board of County Commissioners and as in effect as of this date, at a salary as heretofore determined by the adoption of the Pay and Classification Plan by the Board in 2002 (Resolution No. 2002-94, Resolution No. 2002-104 and Resolution No 183-2007) and action taken at the December 27, 2012 meeting approving a revised step and grade pay schedule to-wit:

Lori Barkey	Deputy Clerk
Shannon Florian	Deputy Clerk
Annie Kuntz	Deputy Clerk
Esther Weis	Deputy Clerk
Beverlee Eskew	Clerk Assessor/Transfer
Pamela S. Hicks	Clerk Assessor/ Appraiser
Ronald L. Shook	Clerk Assessor /Appraiser PT
Steven Hall	Clerk Assessor /Transfer
Open	Clerk Assessor
Patty Baker	S.O. Records Clerk
Nickolas Bomar	S.O. Patrol Deputy
Kevin Bruntz	S.O. Patrol Deputy
Socorro Garcia	S.O. Patrol Deputy
Tony Harms	S.O. Operations Lieutenant
Gloria Hillier	S.O. Receptionist PT
Thomas Hottinger	S.O. Maintenance Manager
Gerard O'Halloran	S.O. Investigator
Kenneth Kimsey	Under Sheriff
Jose Pena	S.O. Patrol Deputy
Laina Scheopner	S.O. Code Enforcement
Sean Stohlman	S.O. Patrol Deputy
Jerrald Thompson	S.O. Patrol Deputy
Marie Desiree Vigil	S.O. VALE/VOCA
Debra S. Cowan	Deputy Treasurer
Julie A. Slusser	Deputy Treasurer
Richard Kraich	Deputy Treasurer P/T
Sharon L. Christensen	Extension Service
Jeannie S. Lambertson	Extension Service
Lonnie Knudsen	Ambulance
Collin J. Patterson	Ambulance
Kelly Chenoweth	Clinic Receptionist
Jessica Filla	Clinic Business Office
Briana Medeles	Clinic Med Asst /Xray TC
Amanda K. Stivers	JC Administration Captain

Peggy Willeke	JC Operations Captain
Brittani Kusel	JC Administration /Finance
Monique Brundige	JC Detention Officer
Holly Campbell	JC Detention Officer
Benjamin Chonis	JC Detention Officer
Brent Dalrymple	JC Detention Sergeant
Catherine Dannar	JC Detention Sergeant
Tallee Davis	JC Office Assistant
Stephanie Dresen	JC Detention Officer
Deborah Ellis	JC Detention Sergeant
Janice Griesse	JC Control Operator
Sheila Harford	JC Control Operator
Megan Kraft	JC Detention Officer
Cheryl Lenzen	JC Detention Officer
Christian Ortega	JC Detention Officer
Richard Pallesen	JC Detention Lieutenant
Jonathon Pallesen	JC Detention Officer
Bryanna Shicks	JC Control Operator
Barbie Stahley	JC Control Operator
Petra Stevens	JC Detention Officer
David Werner	JC Detention Officer
Alberto Valdivia	JC Detention Officer
Tanya Winkler	JC Detention Officer
Travis Wolever	JC Control Operator
James F. Porterfield	JC Transportation
Victoria Serl	JC Transportation
Ryan Stewart	JC Transportation
Carl C. Brown	Landfill
Jason Zwirn	Landfill
Charles Crisenberry	Maintenance
Matthew D. Green	Maintenance
Taylor Hernandez	Maintenance
Sandra L. Hodges	Maintenance
Open	Road District 1
Richard Genereux	Road
Scott Jesse	Road
James A. McCracken Jr	Road
Donald McCune	Road
John C. McCurdy	Road
Dylan Smith	Road
William Smith	Road P/T
Ronald Stein	Road

Jeremy Wells	Road - Foreman
Brandon White	Road
Open	Road District 2
Michael Earl	Road
Clinton Elliott	Road
Larry English	Road
John Eskew	Road
Robert Frick	Road
Vern Kessinger	Road
William Mesdag	Road
Floyd (Rusty) Reese	Road - Foreman
Danny Rogers	Road
Open	Road District 3
Dwayne Bowers	Road
John Brady	Road
Kiel D. DePue	Road
Douglas Fadenrecht	Road
Joshua Green	Road
Brandon D. Hill	Road
Michael Hooper	Road
Gerald Kile	Road
Scott Ramey	Road
Deanna K. Annand	DHS Income Maintenance Tech
Kayla Axsom	DHS Child Support Technician
Carlos Camacho	DHS Income Maintenance Tech
Barbara Chris Dudley	DHS Case Worker
Pamela R. McKay	DHS Child Welfare Supervisor
Robin Miller	DHS Case Worker
Barbara K. Page	DHS TANF Coordinator
Betty I. Schropfer	DHS Admin Assistant
Teresa A. Traxler	DHS Operations Manager
Daniell Thomson	NH Financial Assistant
Doris Valdez	NH Activity Director
Mike Meyer	NH Activities Aide
Kimberly Davis	NH C.N.A
Anna Forsythe	NH C.N.A.
Daniel Heater	NH C.N.A./Cook
Florence Ashby	NH C.N.A
Heather Davis	NH C.N.A
Bridget Grooms	NH C.N.A
Connie Larsen	NH C.N.A.
Amber Morgan	NH C.N.A

Megam Pieper	NH C.N.A
Jennifer Schoenecker	NH C.N.A
Kassandra Willis	NH C.N.A
Darlene Winters	NH C.N.A.
Tasha Wohler	NH C.N.A.
Linda Davisson	NH Dietary Aide
Gricelda Martinez	NH Dietary Aide
Pamela Chadwick	NH Dietary Aide
Annalise Richards	NH Dietary Aide
Missy Crisenberry	NH Dietary Cook
Abbey Naill	NH Dietary Cook
Terri L. Scott	NH Dietary Supervisor
Angie Morgan	NH Med. Rec. Supervisor
Tony Valdez	NH Housekeeping Aide
Julie Green	NH Housekeeping Aide
Janell Longmore	NH Housekeeping Aide
Erlin D. Ramirez	NH Housekeeping Aide
Mary Richards	NH Housekeeping Aide
Collenia Heater	NH Housekeeper Supervisor
Kari Serl	NH L.P.N.
Michelle Garrison	NH L.P.N.
Bonnie Fraley	NH L.P.N.
Margaret Martinez	NH L.P.N.
Jody L. Lopez	NH R.N.
Teresa Klostriech	NH R.N.
Rolinda Meek	NH R.N.
Shirley Stephen	NH R.N
Joella Earlene Friedly	NH R.N., Director of Nursing
Libbie Jo Schuetz	NH Social Services Mgr.

On roll call vote, all votes being yes, the resolution was adopted

Resolution 12-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to approve the following **independent contractor agreements** annually financed for the fiscal year 2015. Said independent contractors agreement shall not be considered employees of Washington County for any purpose whatsoever. Said contracts are approved pursuant to the terms contained therein.

Jim Evans	Computer Services
Larry Johnson	Inspection Services
Dr. Robert J. Fillion	Clinic Physician
Valorie Kipp	Part-Time Fair Bookkeeper
Michael K. Ellsberry	County Engineer (C.R.S. 30-11-107 (1)(n))

On roll call vote, all votes being yes, the resolution was adopted

Resolution 13-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to appoint the following individuals to serve at the pleasure of the Board as reimbursable **volunteer ambulance personnel** subject to policies and procedures as may be adopted by the Board of County Commissioners, however, these individuals shall not be considered employees of the County, to wit:

Megan Betz	Ambulance
Nick Bomar	Ambulance
Kelly Chenoweth	Ambulance
Rick Chenoweth	Ambulance
Sharon Chenoweth	Ambulance
Dell Cowan	Ambulance
Gary L. Dutton	Ambulance
Linda Hardesty	Ambulance
Walter L. Hardesty	Ambulance
Jennifer Hill	Ambulance
Courtney Knudsen	Ambulance
Karalea Marston	Ambulance
Cody Mathewson	Ambulance
Mike McCaleb	Ambulance
Patrick A. McCall	Ambulance
Jerry W. Morris	Ambulance
Brandon Peterson	Ambulance
Jocile Peterson	Ambulance
Bob Thompson	Ambulance
Nicole Thompson	Ambulance

On roll call vote, all votes being yes, the resolution was adopted

The following individuals have been appointed to serve as **deputy coroners** in and for Washington County with full authority and power to act in the absence of the County Coroner during the term of the office, unless this appointment should be revoked. These individuals receive a stipend and shall not be considered employees of the County.

Rick Chenoweth
J. Collin Patterson
Pam Lindenthal
Deborah Neal

Resolution 14-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy that it shall be the responsibility of all elected officials and department heads to provide a current list of employees and vacant unfilled approved positions to the Board of County Commissioners by February 1st and August 1st for **salary publication** requirements pursuant to C.R.S. 30-25-111 and by December 15th for inclusion in the 2016 reorganization process. In addition, all elected officials and department heads will provide the county with their current contact information and keep such information updated at all times.

On roll call vote, all votes being yes, the resolution was adopted.

7. Appointed Boards and Commissions: The next item of business was the matter of the appointment of individuals to serve on County approved Boards and Commissions. The Board of County Commissioners did review the present list of previous board appointments and after this matter was fully discussed, the Board took the following action, to wit;

Resolution 15-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that the following **persons are appointed / reappointed or currently serving at the pleasure of the Board** of County Commissioners, to serve on the Boards, Commissions and/or Committees as hereinafter set forth. Said appointments shall be for a one year period unless otherwise noted and said appointees shall serve at the pleasure of the Board. Said appointees may be removed with or without good cause shown by action of the Board. Date shown is when term expires (for multiple year terms only.)

Employee Review Committee: The following individuals are appointed as of January 13, 2015. The terms for each individual selected by his or her department will be for two years.

Regular meeting time is the 3rd Wednesday in the month. Date may be subject to change.

Tom Hottinger (JC) Vice Chairman	January 2016
Briana Medeles (Clinic)	January 2017
Debra Cowan (Treas.) Treasurer	January 2016
Scott Ramey (Dist. 3)	January 2017
Danny Rogers (Dist. 2)	January 2017
Collin Patterson (Amb.)	January 2016
Don McCune (Dist.1)	January 2016
Esther Weis (Clerk)	January 2017
Steven Hall (Assessor) Chairman	January 2016
Nick Bomar (Sheriff)	January 2017
Charles Crisenberry, (Maint.)	January 2016
Kayla Axsom (DHS) Secretary	January 2017
Vacant (NH)	January 2016
Sharon Christensen (Extension)	January 2017
Vacant (Landfill)	January 2016

Airport Development Board

Regular meeting time is the 1st Monday in the month. (Date may be subject to change.)

John Wright - Citizen

Amy Miller- County

Centennial Mental Health

Regular meeting time is the 2nd Thursday in the month. (Date may be subject to change.)

Kimberly Rask – Citizen

Colorado Oil & Gas Commission

Larry Griese

Eastern Regional Workforce Board

Chris Packer – Washington County Representative

Laura Teague – Lead Elected Official – (Cross Index Reso 56-2010)

Colo. State University Extension, Golden Plains Area Director

Dennis Kaan

Eastern Colorado Roundup Fair Board (Three-year terms)

Regular meeting time is the 4th Monday in the month. (Date may be subject to change.)

Alan Basler	January 2017
Jamie Sauer	January 2017
Phil Sims	January 2018
Trent Twiss	January 2018
Mike Anderson	January 2016
Robert Frick	January 2016
Vacant	January 2016

High Plains Regional Emergency Medical Services Council Board (Three-year terms)

Meets as needed for Educational Purposes

Tony Wells	January 2017
Lonnie Knudsen	January 2018

Northeast Colorado Regional Emergency Trauma Advisory Council (Two-year terms)

Regular meeting time is the 3rd Tuesday in the month. (Date may be subject to change.)

Tony Wells (2004-93)	January 2016
Lonnie Knudsen	January 2017

Northeast Colorado Bookmobile Service Board (Three-year terms)

Sue Stackhouse	January 2017
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Washington County Clinic Board (One-year terms)

Terry Hart	January 2016
David Foy	January 2016
Lea Ann Laybourn	January 2016

W-Y Combined Communications Board (Two-year terms)

Regular meeting time is the 3rd Thursday in the month. (Date may be subject to change.)

Tony Wells	EMS	January 2016
Michael McCaleb	Fire	January 2016
Jon Stivers	Sheriff	January 2016

Washington-Yuma Counties Emergency Telephone Service Authority Board (Three-year terms)

Larry Smith	January 2017
Steve Marshall	January 2016
Dell Cowan	January 2016

Washington County Nursing Home Advisory Board (Five-year terms)

Regular meeting time is the last Monday in the month. (Date may be subject to change.)

Carol Benjamin	January 2020
Roma Brandau	January 2020
Jennifer Willeke	January 2016
Don Smith	January 2019
Edna Dalton	January 2016
Rex Pieper	January 2016
Ruby Rinker	January 2017
Maggie Eskew	January 2017
Colleen Johnson	January 2017

Washington County Housing Authority Board (Five-year terms)

Regular meeting time is the last Monday in the month. (Date may be subject to change.)

Carol Benjamin	January 2020
Roma Brandau	January 2020
Jennifer Willeke	January 2016
Don Smith	January 2019
Edna Dalton	January 2016
Rex Pieper	January 2016
Ruby Rinker	January 2017
Maggie Eskew	January 2017
Colleen Johnson	January 2017

Washington County Pest and Weed Control District Advisory Committee (Three year terms)

Board appointed according to C.R.S. 35-5-105, to serve at the pleasure of the Board of County Commissioners.

Regular meeting time is the 1st Monday in the month (date is subject to change).

Ron Kraich	Supervisor
Pat Basler	January 2017
Ed Corman	January 2016
Marlin Snyder	January 2016
Lynn Adams	January 2017
Wayne Florian	January 2018

Washington County Local Noxious Weed Advisory Committee

Board appointed according to C.R.S. 35-5.5-107, to serve at the pleasure of the Board of County Commissioners. Meeting time is at the discretion of the Committee Chairman.

Mark Niebur	January 2016
Terry Hart	January 2016
David Foy	January 2016
Lea Ann Laybourn	January 2016

Washington County Planning Commission (Three-year terms C.R.S. 30-28-103)

Regular meeting time is the 3rd Monday in the month. (Date is subject to change.)

John Wright	January 2016
T. J. Carman	January 2016
Deanna L. Schrock	January 2016
Renee' Koch	January 2016
Steve Diamond	January 2017
Orvale Jefferson	January 2018
Fred Raish	January 2018
Vacant (Dist 2)	January 2017
Diane Hickert	January 2017
Terry Hart	(ex officio)
David Foy	(ex officio)
Lea Ann Laybourn	(ex officio)

Republican River Water Conservation District (RRWCD)

Stan Laybourn	October 2016
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Washington County Foundation Board (Three-year terms)

Meeting time is at the discretion of the Committee Chairman

Vacant (Dist. 1)	January 2017
Gena Ramey (Dist. 3)	January 2017
Marlene Kuntz (Dist. 2)	January 2018
Laurie Baer (Dist. 1)	January 2018
Rick Agan (County)	January 2018
Gene Thomas (Dist. 2)	January 2016
Tim Sharp (Dist. 3)	January 2016

Washington County Building Authority Board

Meeting time is at the discretion of the Commissioners

Terry Hart	January 2016
David Foy	January 2016
Lea Ann Laybourn	January 2016

Washington County Hazmat Response Team

Hazmat Technician Level

Mike McCaleb – Washington County OEM / Southwest Fire /WC Ambulance
Tony Claflin – Akron Fire
Brandon Fincher – Akron Fire
Mike Rudnik – Southwest Fire
Nichol Rudnik – Southwest Fire
Steven DeLaCruz – Southwest Fire
Kelly Chenoweth – Washington County Ambulance
Lonnie Knudsen - Washington County Ambulance / Otis Fire

Hazmat Operations Level

Bryant McCall – Otis fire / Washington County Ambulance
Steve Vasquez – Akron Fire
Chris Marsten – W-Y Communication Center
Brent McCracken – Southwest Fire
Matt Rudnik – Southwest Fire
Robbie Carman – Akron Fire
Steve Marshall - Akron Fire

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 16-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to appoint the following **Board members** to the hereinafter **designated committees, commissions, boards and bodies**. Said commissioner may represent the interests of Washington County and shall report to the entire board any and all activity involving said representation. Nothing within this resolution should be construed so as to allow one commissioner to bind or otherwise commit the expenditure of county funds without official Board action.

Terry G. Hart

- Airport Development Board
- CCI Steering Committees
- Centennial Mental Health
- Eastern Colorado Roundup Fair Advisory Board (ex officio)
- Golden Plains Area Ag Board
- Northeast Colorado Department of Health
- North East Regional Emergency Trauma Advisory Council (NERETAC)
- Northeastern Colorado Revolving Loan Fund
- Town of Akron County Representative
- Washington County Clinic Board
- Washington County Board of Human Services

David Foy

- CCI Steering Committees
- Eastern Colorado Roundup Fair Advisory Board (ex officio)
- Eastern Transportation Planning Region
- Golden Plains Area Ag Board
- Northeast Colorado Association of Local Government
- Northeast Colorado Economic Development District
- Progressive 15 Government Committee
- The Healing Tree Addiction Solutions, Inc.
- Washington County Clinic Board
- W-Y Communications Board (ex officio)
- Washington County Board of Human Services
- State Health and Human Services Board

Lea Ann Laybourn

- CCI Steering Committee
- Court Security Team
- Early Childhood Council
- Eastern Colorado Roundup Fair Advisory Board (ex officio)
- Eastern Transportation Planning Region
- Golden Plains Area Ag Board
- Non-Emergent Transportation Committee

Northeast Colorado Transportation Authority Board
Washington County Clinic Board
Washington County Board of Human Services

On roll call vote, all votes being yes, the resolution was adopted.

8. Travel by County Officials and Employees: The next item of business was the reimbursement for travel by County Officials when the Board of County Commissioners or appropriate elected official authorizes such travel.

Resolution 17-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy pursuant to C.R.S. 30-11-107(t) to authorize **reimbursement** for elected officials and county employees in the amount of \$0.48.5 (2015 IRS is \$0.57.5) for **each mile** actually and necessarily traveled while on official county business.

On roll call vote, all votes being yes, the resolution was adopted.

9. Payroll and Expenses / General Accounting Records: The next item of business was the payment of accounts for the various County offices and deadlines for Payroll and Expense vouchers.

Resolution 18-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn pursuant to C.R.S. 30-11-121 and C.R.S. 30-11-107 (b) to adopt the following schedule for payment of County expenses. **Expense Vouchers** are due by noon on Fridays throughout the year except Fridays or Mondays that may fall during county closures. In that event these Vouchers are due by noon on Thursday prior to the closure. These Vouchers must be on time or they will not be paid until the next accounts payables processing period, unless the Board grants an exception. The Board authorizes the Financial Director to finalize all payroll prior to the Board's ratification of same. **Payroll vouchers** must be turned in by 10:00 a.m., ten (10) days prior to the last day of the month. Time sheets, including sick, vacation and compensation time used must be completely filled out, signed, dated and turned in to the payroll office within five working days after the end of the month. This excludes the Nursing Home because of their bi-monthly payroll configuration.

On roll call vote, all votes being yes, the resolution was adopted.

10. Observing Holidays and Weather Days: The next item of business to come before the Board of County Commissioners was the matter of setting the holidays Washington County will observe for the 2015 calendar year.

Resolution 19-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy pursuant to C.R.S. 30-11-107 (e) to approve the following **Holiday schedule** which will be observed by Washington County, except for the Washington County Clinic, during the 2015 calendar year. In any case, if said Holiday falls on Saturday, the Friday preceding the holiday shall be observed as the Holiday and if the Holiday falls on Sunday, then the Monday following shall be observed as the Holiday.

Presidents Day	Monday, February 16, 2015
Memorial Day	Monday, May 25, 2015
Independence Day	Friday, July 3, 2015
Labor Day	Monday, September 7, 2015
Columbus Day	Monday, October 12, 2015
Veterans Day	Wednesday, November 11, 2015
Thanksgiving Day	Thursday, November 26, 2015
Day after Thanksgiving	Friday, November 27, 2015
Christmas Eve	Thursday, December 24, 2015
Christmas Day	Friday, December 25, 2015
New Year's Day	Friday, January 1, 2016

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 20-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that the Board of County Commissioners finds that each year the County of Washington is subject to **severe storms**. If an employee is unable to make it to work due to weather conditions, then vacation time will be deducted.

On roll call vote, all votes being yes, the resolution was adopted.

11. Employee and Elected Official Health Insurance. The next item of business to come before the Board of County Commissioners was the matter of providing for medical, vision and dental insurance for eligible county employees and elected officials. After the matter was fully discussed and the Board of County Commissioners was fully advised, the Board took the following action.

Resolution 21-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy that those **full-time permanent employees, and eligible contract employees**, while employed by the County of Washington, at the employee's discretion, shall be insured with **Colorado Technical Services Inc., County Health Pool**, for the calendar year 2015. Premium payment for medical insurance for an individual eligible employee by the county shall not exceed \$595.95/month. Premium payment by the County shall not exceed seventy percent (70% of the premium) for employee plus one or employee plus 2 or more dependents. All eligible employees may select any one of the plans offered. Washington County also offers dental and vision insurance at the expense of the employee. The plans are available within the Commissioner's office and are subject to change by the carrier, with or without notice, to the employee. The County provides this insurance as a benefit and cannot make contractual representations regarding extent of coverage. The County also provides term life insurance in the amount of \$20,000 for each full-time permanent employee and for eligible contract employees. This amount is pro-rated downward after an employee reaches the age of 65 years. The County also provides an accidental death and dismemberment insurance policy in the amount of \$20,000.00 for each full-time permanent employee and for eligible contract employees.

On roll call vote, all votes being yes, the resolution was adopted.

12. Reimbursement for Out of County Expenses: The next item of business to come before the Board of County Commissioners was the matter of determining meal reimbursement for the cost of meals incurred by County officials and /or employees who are required to be outside of the County and/or must remain overnight away from Washington County to carry out their job assignment or job duties. After review and after the Board of County Commissioners was fully advised, the Board took the following action.

Resolution 22-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that when elected officials and /or employees of the County are required to work on behalf of the County and/or are required to stay away from home and outside of the County overnight in order to carry out their job assignment or the duties of the County job, they shall be entitled to a **reimbursement for meals and lodging**. Lodging should be paid for by county warrant in advance whenever possible. Reimbursement for all meals and lodging shall be supported by meal checks and lodging receipts.

On roll call vote, all votes being yes, the resolution was adopted.

13. Workers Compensation Providers – County Employees: The next item of business to come before the Board of County Commissioners was the matter of designating for the next calendar year the medical service providers in conjunction with “Worker’s Compensation Claims” for Washington County employees. After the available and qualified medical personnel were reviewed and discussed and after the Board of County Commissioners was fully advised, the Board took the following action.

Resolution 23-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy that the following **medical personnel** are, by these presents designated and appointed as medical service providers in conjunction with “**Worker’s Compensation Claims**” for Washington County employees for the calendar year 2015 or until their successors are designated and appointed by further Resolution and order of the Board of County Commissioners:

Washington County Clinic
482 Adams
Akron, CO 80720
970-345-2262

Yuma Clinic (In Yuma only)
1000 W 8th Ave.
Yuma, CO 80701
970-848-3896

OCCUMED
Banner Health System
2400 W. Edison
Brush, CO 80723
970-842-9866

OCCUMED
Banner Health System
615 Fairhurst
Sterling, CO 80751
970-521-3229

On roll call vote, all votes being yes, the resolution was adopted.

14. Designation of Official County Newspaper, Publications and Publication Rates: The next item of business to come before the Board of County Commissioners was the designation of an official newspaper published within the county as the official newspaper of the county. After the Board of County Commissioners was fully advised, the Board of County Commissioners found that two newspapers which meet the requirements of a legal newspaper as set forth by C.R.S. 24-70-103 and having general circulation throughout the County, are the AKRON NEWS REPORTER, published in Akron, Washington County, Colorado, the County seat of the County, and the OTIS TELEGRAPH, published in Otis, Washington County, Colorado,. After review and after the Board of County Commissioners was fully advised, the Board took the following action.

Resolution 24-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy that the Akron News Reporter, a weekly newspaper published in Akron, Washington County, Colorado, and the Otis Telegraph, a weekly newspaper published in Otis, Washington County, Colorado with general circulation within the County, are hereby designated as the official legal newspapers of Washington County, Colorado. Therefore, **all legal notices and /or advertisements** caused to be published by the Board of County Commissioners and /or by any elected official or department head **shall be published in the Akron News Reporter, Akron, Colorado and /or Otis Telegraph, Otis, Colorado.** The rates for legal notices or advertisements caused to be made by the Board of County Commissioners and /or elected officials shall be in accordance with the provisions of C.R.S., 24-70-107, which is \$0.44 for each single column line at 6 point type and shall not exceed \$0.32 per line for each subsequent insertion. The designated official legal newspaper or both newspapers if dual publication is determined to be made shall be paid upon publication of any legal notices or advertisements, and then only when said newspaper(s) issue a Proof of Publication to be made and delivered in accordance with C.R.S. 24-70-105. School Districts shall advise the county of the appropriate publication when required.

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 25-2015 It was moved by Commissioner Foy and seconded by Commissioner Laybourn, that in accordance with C.R.S., 30-25-111, the Board of County Commissioners shall **publish**, a report of each claim, (except salary warrants), and **expenditures allowed and paid by the County** and taxes rebated, disclosing the name and the amount paid to each individual or firm, a description of the service or material furnished to the County, and as to other items, the nature of the claim, disclosing the fund charged with each expenditure. Such report shall contain a statement of any contracts for the expenditure of money not paid immediately made by the Board of County Commissioners, disclosing the nature and purpose of the contract, the parties thereto, and the amounts involved therein. Such reports shall be published at least monthly within thirty (30) days following the end of the period for which made. The County Financial Director shall provide to the Board of County Commissioners all information necessary for the publication. The published report shall state that it is published under the direction of the Board of County Commissioners. Nothing contained in this Resolution shall be construed as requiring the Board of County Commissioners to publish or make public the names of, or individual public welfare payments to or on behalf of, indigent persons receiving assistance from public

welfare programs financed, in whole or in part, by Federal, State, and County funds, or any combination thereof, when such publication is specifically forbidden by law. Said publication(s) to be made provided that the newspaper(s) charge the County the current statutory rate as set forth within Resolution 24-2015 and a proof of publication is tendered prior to payment by the County.

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 26-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy that the **salary information for all County Employees and Officials** shall be published twice a year in the manner provided in subsection (1)(1.5) of C.R.S. 30-25-111. The first publication shall be in August and shall include each employee by title and gross monthly salary for the prior June. The second publication shall be in February and shall list each employee by title, along with the total amount of gross salary paid to such employee during the prior calendar year.

Each publication of salary information shall be accompanied by the county-wide average percentage of salary that is paid in addition to regular wages as fringe benefits, including but not limited to insurance, medical care, retirement plans, housing, transportation, or other subsidized expenses. Said publication(s) to be made provided that the newspaper(s) charge the County the current statutory rate as set forth within Resolution 24-2015 and a proof of publication is tendered prior to payment by the County.

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 27-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that the **delinquent tax list** required to be published pursuant to C.R.S. 39-11-105 shall be published in the Akron News Reporter and/or the Otis Telegraph. Said publication(s) to be made provided that the newspaper(s) charge the County the current statutory rate as set forth within Resolution 24-2015 and a proof of publication is tendered prior to payment by the County.

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 28-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy that the **semi-annual financial statement** required to be published pursuant to C.R.S. 30-25-1.1.1 subsection (2) as furnished to the Board of County Commissioners by the County Treasurer be **published** in the Akron News Reporter and/or the Otis Telegraph. Said publication(s) to be made provided that the newspaper(s) charge the County the current statutory rate as set forth within Resolution 24-2015 and a proof of publication is tendered prior to payment by the County.

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 29-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that the notice relating to **vacancies on commissions, boards, and committees** and also such commissions, committees or boards which are required by State statutes shall be published in October of 2015 in the Akron News Reporter and/or the Otis Telegraph. Said publication(s) to be made provided

that the newspaper(s) charge the County the current statutory rate as set forth within Resolution 24-2015 and a proof of publication is tendered prior to payment by the County.

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 30-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy that the notice relating to the **Board of Equalization** meeting for 2015 as required by C.R.S. 39-8-104 be published on or about June 10, 2015 in the Akron News Reporter and/ or the Otis Telegraph. Said publication(s) to be made provided that the newspaper(s) charge the County the current statutory rate as set forth within Resolution 24-2015 and a proof of publication is tendered prior to payment by the County.

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 31-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that the **notice relating to the proposed budget** for the 2016 fiscal year for Washington County as required by C.R.S. 29-1-106 be published by October 15, 2015 in the Akron News Reporter and/or the Otis Telegraph. Said publication(s) to be made provided that the newspaper(s) charge the County the current statutory rate as set forth within Resolution 24-2015 and a proof of publication is tendered prior to payment by the County.

On roll call vote, all votes being yes, the resolution was adopted.

15. Designation of Road and Bridge Districts: The next item of business was the matter of dividing the County into three (3) area Road Districts with a Commissioner designated as the official for each District who would be responsible for the construction, repair and maintenance of County roads within his designated District. After the matter had been fully reviewed and the prior division of the County into Road and Bridge Districts had been considered, the Board took the following action.

Resolution 32-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy that the County of Washington is hereby divided into **three (3) Road and Bridge Districts** with each Commissioner living in their respective District and hereby appointed as the official to oversee and be primarily responsible to the County residents in that District of the construction, repair and maintenance of County roads and bridges in that District.

District I shall be all of that portion of the County from County Road 60 to County Road 22, County Road A to County Road GG.

District II shall be all of that portion of the County from County Road 60 to County Road 22, County Road GG to County Road AAA.

District III shall be all of that portion of the County from County Road 22 to County Road O, County Road A to County Road AAA.

This resolution should not be construed to delegate the Board's ultimate authority and /or duty to any one (1) Commissioner and all budgetary actions and determinations related to the final operation of the **County Road and Bridge System** shall be a determination made by a majority vote of the Board of County Commissioners. The day-to-day administration of the County Road and Bridge System shall be the responsibility of the designated Commissioner in their respective road and bridge district. Any material violation of the power or authority by any one Commissioner will be subject to review and correction by the full Board of County Commissioners.

On roll call vote, all votes being yes, the resolution was adopted.

16. Annual Maintenance and Operation – County Translator Towers: The next item of business to come before the board of County Commissioners was the matter of the County Translator Tower maintenance. After the matter was reviewed and the Board of County Commissioners was fully advised, the Board took the following action.

Resolution 33-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that TV reception over most of the area in Washington County, Colorado is enhanced by the maintenance and operation of the two (2) **TV Translator Towers** making up the County Digital TV Translator System. Such system does provide a definite communication and entertainment service to the residents of Washington County, Colorado; therefore, payment is authorized to RF Systems, LLC, pursuant to an Intergovernmental Agreement with Logan County to maintain the Translator Tower equipment.

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 34-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that the Board authorizes renewal of the following **leases for use of the land** upon which the two (2) **Translator Towers** are located pursuant to the terms contained therein.

Gulley Lease
Robert Clement Diamond Trust

On roll call vote, all votes being yes, the resolution was adopted.

17. Washington County Landfill Hours and Fees: The next item of business to come before the Board of County Commissioners was the hours and establishment of the 2015 landfill fees. After this matter was reviewed and after the Board of County Commissioners was fully advised, the Board took the following action.

Resolution 35-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to approve the following **operational criteria** for the Washington County **Landfill** and establish the following **fee schedule** for calendar year 2015

WASHINGTON COUNTY LANDFILL

Operational Rules and Regulations

Receiving Monday thru Friday 8:30 a.m. to 3:30 p.m.

8:00 a.m. - 4:30 p.m. site preparation

1st Saturday of the month, April thru Oct, 8:30 a.m. to 3:30 p.m.

(970) 345-0789 Please check signs for designations

Washington County Residents	\$13.00 per ton
Out of County Residents	\$15.50 per ton
Commercial Rate (Out of County)	\$15.00 per ton
Waste Management Contract Rate	\$14.00 per ton (effective 1/1/2015 to 12/31/2015)
Minimum Charge	\$ 6.50 per trip
Scale Charge	\$ 3.00 each trip
Shingles	\$15.00 per ton
Mattresses	\$ 5.00 each + weight

Diverted & Weighed Separately

Tires:

Tires – auto (up to 16")	\$ 5.00 each + weight
Tires – truck 16.5" to 24.5"	\$ 6.50 each + weight
Tires – tractor/grader 24.5" & up	\$17.00 each + weight
Tires – loader and scraper	\$24.00 each + weight
Tires on rims	\$12.00 dismount fee

Appliances:

Freon free (drained and tagged)	\$ 7.00 each + weight
Freon (not drained)	\$30.00 each + weight
Non -Freon	\$ 7.00 each + weight

Batteries	\$ 5.00 each + weight
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All Loads Not Tarped may be subject to a fine.

All Tires, Batteries & Appliances in Trash - Charged Double

All Concrete, Metal, Lawn Mowers, Trees, Wire, Tires, Batteries and Appliances must be sorted and placed in designated areas.

The Washington County Landfill will not accept waste on days of high winds (over 25 MPH) or inclement weather. There will be no trespassing allowed after hours. Violators will be prosecuted.

On roll call vote, all votes being yes, the resolution was adopted.

18. Depositories for County Treasurer: The next item of business to come before the Board of County Commissioners was the matter of approving and designating state banks, national banks and savings and loans associations, according to C.R.S. 30-10-708. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

Resolution 36-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy that pursuant to C.R.S. 30-10-708 the County Treasurer shall deposit all the funds and monies of whatever kind that come into the treasurer's possession by virtue of the office, in the treasurer's name as treasurer, in one or more state banks, national banks, or, in compliance with the provisions of C.R.S. 11-47-101 et. seq. Said depositories shall be approved and designated by written resolution duly adopted by a majority vote of Board of County Commissioners, which shall be entered into the minutes. Therefore, the Board of County Commissioners of Washington County, Colorado does hereby approve and designate the following as **depositories for the Washington County Treasurer** to use to deposit funds and invest county money:

Bank of Colorado of Akron Branch
Farmers State Bank of Brush Akron Branch
Equitable Savings and Loan Association of Akron Branch
Northstar Bank of Akron Branch
Northstar Bank of Otis Branch
Securities America, Mark Hart, Local Agent
High Plains Bank, Flagler Branch

On roll call vote, Commissioners Foy and Laybourn voted yes, Commissioner Laybourn abstained from voting, the resolution was adopted.

19. List of Contracts: The next item of business to come before the Board of County Commissioners was the requirement pursuant to C.R.S. 29-1-205 to provide a list of intergovernmental contracts to the Division of Local Government. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

- a. Boundary Agreements with Otis and Akron
- b. Law Enforcement Agreement with Town of Akron
- c. Law Enforcement Agreement with Town of Otis (11/15/2013)
- d. Intergovernmental Agreements for Emergency Management
 - 1. Otis Rural Fire Protection District (02-07-2005)
 - 2. Cope Rural Fire Protection District (03-03-2005)
 - 3. Akron Rural Fire Protection District (03/02/2005)
 - 4. Washington County Sheriff's Office (02-10/2005)
 - 5. Southwest Fire Protection District (03-07-2005)
 - 6. Town of Otis (01-14-2005)
 - 7. Washington County with State of Colorado (01/12/2004)

8. Northeast Public Affairs Collaborative. (2008)
9. MOU Northeast Colorado Health Department – Pandemic. (1/11/2010)
10. MOU Washington County Sheriff and Colorado Dept. of Corrections (7/10/2007)
11. IGA for Mutual Emergency Aid with Town of Akron and Town of Otis.
12. MOU Washington County and Colorado Dept. of Corrections (5/21/2013)

Resolution 37-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to direct the County Clerk and Recorder of Washington County to provide an updated information list of **all intergovernmental contracts to the Division of Local Government** for the State of Colorado by February 1, 2015.

On roll call vote, all votes being yes, the resolution was adopted.

20. Jail Visitation Day: The next item of business to come before the Board of County Commissioners was the requirement pursuant to C.R.S. 17-26-126 to make a personal examination of the Washington County Jail on or about June 24th of its sufficiency, and the management thereof and to correct all irregularities and proprieties therein found. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

Resolution 38-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn that pursuant to C.R.S. 17-26-126 the Board of County Commissioners , as often as they deem necessary, but at least once **annually make a personal examination of the jail** of its county, its sufficiency, and the management thereof and to correct all irregularities and improprieties therein found.

On roll call vote, all votes being yes, the resolution was adopted.

21. 2015 Ambulance and Emergency Management Service Fees: The next item of business to come before the Board of County Commissioners was the requirement to set the fees for the provision of ambulance charges for the calendar year 2015. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

Resolution 39-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to approve the following **fee schedule for the Washington County Ambulance Service** for the calendar year 2015:

Basic Life Support Base Rate Non-Emergency:	\$1000.00
Basic Life Support Base Rate Emergency:	\$1000.00
Advanced Life Support Base Rate Non-Emergency:	\$1200.00
Advanced Life Support Base Rate Emergency:	\$1350.00
Advanced Life Support Base Rate Level 2:	\$1500.00
Basic Life Support Mileage:	\$ 20.00 per mile
Advanced Life Support Mileage:	\$ 20.00 per mile
Extrication	\$ 250.00
Stand By per hour charge	\$ 250.00

Billing Fee Schedule for Washington County Designated Emergency Response Authority

ON-SCENE COMMAND VEHICLE (private pickup)	\$ 60/hr	\$.48.5/mile
COUNTY HAZMAT TRAILER	\$150/hr	\$.48.5/mile
DERA UNIT (portable)	\$ 60/hr	\$.48.5/mile
EMS AMBULANCE	\$250/hr	
SHERIFF DEPT. VEHICLE	varies depending on situation	
INCIDENT COMMAND STAFF	\$ 50/hr	
HAZMAT TECHNICIAN	\$ 50/hr	
HAZMAT OPERATIONS	\$ 40/hr	
EMS-ALS STAFF	\$ 40/hr	
EMS-BLS STAFF	\$ 30/hr	
SHERIFF DEPT. STAFF	varies depending on situation consumable costs will be billed as actual replacement costs.	

On roll call vote, all votes being yes, the resolution was adopted.

22. 2015 Event Center Fees: The next item of business to come before the Board of County Commissioners was the requirement to set the fees for the provision of Event Center fees for the calendar year 2015. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

Resolution 40-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to approve the following **fee schedule for the Event Center** for the calendar year 2015:

Large Room:	\$150.00	All Events not county sponsored
Medium Room:	\$ 50.00	All Events not county sponsored
Small Room:	\$ 15.00	All Events not county sponsored
Kitchen:	\$ 50.00	All uses involving use of equipment or cooking of food
Whole Building:	\$225.00	All Events not county sponsored
Cleaning Fee:	\$ 25.00	Per man hour
Damage Deposit:	\$150.00	Refundable
Set Up Fee:	\$ 25.00	Sliding scale depending on number of people
For County personnel to set up and take down tables and chairs		
Key Replacement:	\$ 25.00	
Alcohol Deposit:	\$500.00	Subject to Sheriff's Patrol (refundable – in addition to regular deposit)

County departments, Board of County Commissioner appointed or advisory Boards, Commissions and / or Agencies and agricultural youth organizations such as the 4-H clubs and Future Farmers of America (FFA) are exempt from the payment of fees for utilization of the Event Center. However, these youth organizations shall be required to tender a refundable damage deposit.

On roll call vote, all votes being yes, the resolution was adopted.

23. Fairground Fees: The next item of business to come before the Board of County Commissioners was the requirement to set the fees for the provision of fairground fees for the calendar year 2015. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

Resolution 41-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to approve the following **fee schedule for the Fairgrounds** for the calendar year 2015:

Arena:	\$ 50.00 (all day)
	\$ 35.00 (per 4 hour session)
Damage Deposit:	\$100.00 (refundable)
Lights:	\$ 5.00 per hour
PA System:	\$ 10.00 per event
Tractor and Operator:	\$ 40.00 per hour
Arena Concession Stand (Rent)	\$ 35.00 per event
Arena Concession Stand (cleaning)	\$ 25.00 per /man hour
Arena Concession Stand (deposit)	\$ 50.00 per event
Grandstand booth:	\$ 85.00 water & lights (for Fair week)
Grandstand booth:	\$ 40.00 no water (for Fair week)
Midway space:	\$ 40.00 electricity (for Fair week)
Midway space:	\$ 35.00 no electricity (for Fair week)
RV Hookups:	\$ 15.00 per night (permit required)

County departments, Board of County Commissioner appointed or advisory Boards, Commissions and / or Agencies and agricultural youth organizations such as the 4-H Clubs and Future Farmers of America exempt from the payment of fees for utilization of the Fair Grounds. However, these youth organizations shall be required to tender a refundable damage deposit.

On roll call vote, all votes being yes, the resolution was adopted.

24. Appointment of Auditor: The next item of business to come before the Board of County Commissioners was the appointment of the County auditor for fiscal year 2014 as required by C.R.S. 29-1-601 et seq. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

Resolution 42-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to appoint the firm of **Lauer, Szabo and Associates, P.C.** 205 Main Street, Sterling Colorado 80751 to conduct the **annual Washington County audit** and the annual Washington County Nursing Home audit as required by law for fiscal year 2014.

On roll call vote, all votes being yes, the resolution was adopted.

25. Matters relating to District Attorney: The next item of business to come before the Board of County Commissioners was the approval of the appointment of the Deputy District Attorneys for the 13th Judicial District. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

Resolution 43-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy pursuant to C.R.S. 20-1-201 to **approve the list of appointed Deputy District Attorneys** as submitted to the Board during the 2015 budget approval process. Be it further resolved, that the Board of County Commissioners in approving the below mentioned list is performing a ministerial and non-discretionary act to comply with the requirements of C.R.S. 20-1-201. The Board assumes no liability or responsibility for Deputy District Attorneys appointed by the elected District Attorney for the 13th Judicial District, except for the act of complying with the aforementioned statute.

Hollie Wilkinson, Assistant District Attorney (Morgan Office)
Zach Balkin, Chief Deputy District Attorney (Both Offices)
Travis Sides, Deputy District Attorney (Logan Office)
Rebecca Wiard, Deputy District Attorney (Morgan Office)
Gail-Susan Post, Deputy District Attorney (Logan Office)
Anthony Gioia, Deputy District Attorney (Logan Office)
Robert James, Deputy District Attorney (Morgan Office)
Andrew Reister, Deputy District Attorney (Morgan Office)
Danielle Rodgers, Deputy District Attorney (Logan Office)

On roll call vote, all votes being yes, the resolution was adopted.

Resolution 44-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy pursuant to C.R.S. 20-1-203 to approve the **compensation of all deputy, chief deputy, part-time deputy, assistant, and part-time assistant District Attorneys**. Be it further resolved, that the Board of County Commissioners in approving the aforementioned compensation is performing a ministerial and non-discretionary act to comply with the requirements of C.R.S. 20-1-203. The Board assumes no liability or responsibility for the aforementioned persons appointed by the elected District Attorney for the 13th Judicial District, except for the act of complying with aforementioned statute.

On roll call vote, all votes being yes, the resolution was adopted.

26. Matters relating to ambulance licensing. The next matter to come before the Board of County Commissioners was the annual licensing requirement for the County Ambulance Service. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

Resolution 45-2015 It was moved by Commissioner Foy and duly seconded by Commissioner Laybourn to adopt the following Resolution.

WHEREAS, by prior action on March 31, 1978 pursuant to C.R.S. 25-3.5-301 et. seq. the Board of County Commissioners of Washington County adopted Resolution 1978-6 relating to the licensing of ambulance services within the County; and

WHEREAS, the Board has periodically renewed the license of the Washington County Ambulance Service; and

WHEREAS, the Board has reviewed the requirements of Resolution 1978-06 and has determined that the Washington County Ambulance Service meets or exceeds the mandated requirements; and

WHEREAS, the Board has determined to implement the annual licensing requirement by the adoption of an annual Resolution at the reorganization meeting of the Board; and

WHEREAS, based upon the information made available to the Board, the Board hereby takes the following action.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY as follows:

1. The Board by this action hereby approves the license of the Washington County Ambulance Service for calendar year 2015.
2. Since the ambulance service is solely operated by Washington County under the direct supervision of the Board of County Commissioners, the Board hereby waives the licensing fee.
3. That the duly appointed Ambulance Service Director file a compliance statement within the Board office by December 15th of each year which attests to the service meeting or exceeding the requirements of Resolution 1978-06 as duly adopted by the Board.
4. That this Resolution be cross-indexed with Resolution 1978-06 to show the action taken by the Board on this date.

On roll call vote, all votes being yes, the resolution was adopted.

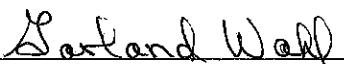
27. Errata matters. The next matter to come before the Board of County Commissioners was certain housekeeping items either required by law or to streamline County government operations or to remove certain financial obligations heretofore deemed stale pursuant to the Uniform Commercial Code as duly adopted by the State of Colorado. After this matter was reviewed and after the Board of County Commissioners had been fully advised, the Board took the following action.

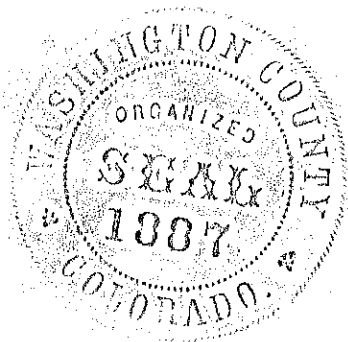
Resolution 46-2015 It was moved by Commissioner Laybourn and duly seconded by Commissioner Foy to adopt the following Resolution.

1. In relation to Colorado Revised Statutes Title 38, Article 50, Part 101 (4) (b) relating to the appointment of a person to oversee the filing and indexing of plats when the office of County Surveyor is vacant, the Board hereby appoints the County Clerk and Recorder Garland Wahl as the official responsible for said matters.
2. In relation to existing Zoning Resolutions duly adopted prior to the year 2000, wherein any such provisions contained therein relating to policies, procedures and /or mandates conflict with current Zoning regulations, those provisions are hereby acknowledged to be outdated and by the adoption of this Resolution are hereby declared to be null, void and of no effect.
3. In relation to civil fee overages collected by the Washington County Sheriff for Service of Process and wherein said overages are less than \$10.00 and when said fees remain outstanding for at least 2 years and no refund has been requested by the party who paid the fees, the Sheriff is hereby authorized to write off said overages.
4. In relation to Colorado Revised Statute Title 30, Article 25 Part 108, 109, outstanding Washington County warrants that are at least 2 years old and have not been presented for payment, the Board declares said warrants to be stale thus the Washington County Treasurer may write off said warrants and inform the County Auditor and the Board of County Commissioners of said action taken.
5. Accounts in arrears for at least six (6) months at the Washington County Landfill may by determination of the Board be written off as a non-collectible debt.

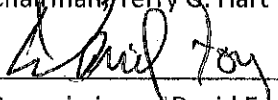
On roll call vote, all votes being yes, the resolution was adopted.

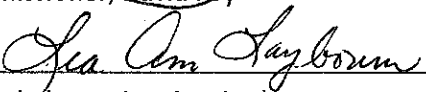
The foregoing Resolutions 01-2015 through 46-2015 as presented at the regular reorganization meeting of the Washington County Commissioners held on the 13th day of January 2015 were adopted.


Garland Wahl, Clerk of the Board




Chairman, Terry G. Hart


Commissioner, David Foy


Commissioner, Lea Ann Laybourn